

NHAA Board of Trustees Meeting Minutes

Meeting Date: 5/5/2021

Call to Order: 8:32PM

Board Members Present

ZOOM	ZOOM	PHONE
J. Filisky		A. Papile
D. Hermann	S. Nowlin	
S. Lanzilotta	M. Graham	
	B. Reville	
N. Lanese	N. Gvora	
J. Moran	C. Senk	
D. O'Malley	M. Sprang	

1. Introduction to potential new BOT members Matt Bewley and Kyle Deininger.
 - a. Personal intros. Both have young children and looking to become more involved
 - b. Excused after this point, board will take decision on both. Board will reach out.
 - c. Jim motions to bring in both. Some comments from those who know Matt and Kyle. Mike Seconds. Board votes to accept both.
 - d. Discussion into whether we need to start background checks for all board and coaches. Nikki G. to study costs further, Chase to help us understand legal obligation.
2. Old Business – none discussed
 - a. Software updates - Dave
 - b. travel bylaws – any news to report
 - c. Registrations – closed
 - d. Clinics – outcome from two clinics
 - e. Scheduling – Dave - updates
 - f. others?
3. Financial review Final draft from Scott
 - a. Balance \$77,285.95
 - b. First payment on Toro (double payment)
 - c. incoming checks – Jim to collect checks from Spitzer and Bendix.
 - d. Travel accounts – update from Scott and Jim about coaches not using Huntington accounts- all in compliance except possibly Jerry Lowery. Dean is working with Jerry.
 - e. Other expenses – Hand sanitizer and spray, pitching coach, liner, Brian James
 - f. Huntington fixes all done – various forms, Scott is official officer on documentation and can be changed if needed for \$50
4. Software and registrations
 - a. SK schedule being reviewed

- b. A and AA schedules final review
 - c. Colt – Bobby R sorting out coaching and rostering issues. To be done this week. Then can be scheduled. Colt still adding players.
 - d. Some refunds and additions ongoing but slowing down
 - e. Sean update on Facebook – Sean - good engagement activity in recent weeks.
- 5. Schedule review as board
 - a. Registration dates and late registration – until 3/12 before late fee. Done
 - b. General meeting – 3/9 (will be virtual) Still on schedule. 7-9PM. Done
 - c. Equipment dates – 4/17 (1-3PM) and 4/24 (9-10AM) Done
 - d. Coaches training – 4/15 - Virtually (moved from 4/8). Done
 - e. Umpire training – Dan Lingo agrees to run umpires this year. Underway and ongoing.
 - f. Field prep 4/24 10AM-4/25 (rain date). Updates from Jim, Mike, Chase
 - g. Practice and scrimmage – starting 4/26. 2 weeks practice, 1 week preseason.
 - h. Games start 5/17
 - i. Picture day – 5/22 Venditti selected. They helped with fundraising. Will likely use Lee Eaton because Bash uses MS field. Gym will be reserved in case of rain, can be cancelled 24 hrs in advance to avoid fee.
 - j. All star weekend – 6/26 weekend.
 - k. Playoffs – After July 4 as normal
- 6. Equipment pickup
 - a. Need to set date – 4/17 and 4/24 - complete
 - b. Inventory – Chase, Jim – some teams still need to pick up t-balls that arrived after equipment
 - c. Chevy donation update - Jim
- 7. Fundraising
 - a. Chipotle -completed = \$640.20 and deposited
 - b. Chick Fil A – not this year
 - c. Culvers – Outcome - \$322.42 raised
 - d. 50/50 raffle?
 - e. Nick employer – Approved - \$646.00 for 2x catchers gear per Marc S. quote from BSN. Currently waiting for check to arrive before purchasing.
 - f. Special alcohol sales opportunity – Dave, Jim – will not do summer event, but we asked to be involved in Fall Fest. We will be considered by Macedonia.
 - g. Marc S. – have we solicited prior sponsors? Not yet. Do we need or should we offer banners. Sean suggests we put some more process behind this activity. Dean would like us to ask known sponsors to test the market.
- 8. Obtain Insurance
 - a. Jim F – update – Was payment sent – yes.
 - b. 6 mo. policy, Jeff Sindelar
- 9. AAA transition – anything to discuss at this time? – not discussed
- 10. Field updates
 - a. Longwood – updates – no news. Good availability still, will give most teams a night game under the lights.

- b. Others – Sagamore, NF, schools, StB
 - c. Weed pro – need to provide limited liability insurance. Schools said we can access fields most Saturdays. Decide which fields need the most.
 - d. We need dirt on a few fields but weather is an issue with the soft ground. Brian James may have a solution with a vendor that uses a 200ft blower hose.
- Discussion about how the process works.

11. Uniforms

- a. Updates on order status, if any – they are done. Delivered to Dave’s house. Uniform pickup to Sunday 5/9 morning 9-11AM. Invoice not received yet. Extra order of a few shirts will be here in a few days.
- b. Sponsor banners – not discussed
- c. Others topics – Jim F email about Imagine That – reminder that bids are confidential, please everyone be careful about leaking confidential information.

12. Field Prep – not discussed today

13. Travel – not discussed today

14. Clinics – closed for now

15. Outside communities – not discussed today

16. Jim F – not discussed today

17. Committees proposal – Sean and Nick

- a. Sean gave overview
- b. Stressed we need to recruit to max number of board members starting now
- c. Designed to share the work and to give opportunities for those parents/guardians not necessarily “baseball” people
- d. Make top topic on next month’s agenda

18. BOT recruiting drive during summer for September

19. 5 year plan – special committee needed – not discussed today

20. Open topics

- a. Scott L – reduce travel invoice by cost of normal registration for board members? Same benefit rec families get today but it’s a team benefit.
 - i. Motion by Scott, Jim seconds. Unanimous vote.
 - ii. Will need to go in our constitution. Language to be decided. Effective this season.
- b. Bash updates – Dean. All is well. Money coming in, schedule set, rules set, COVID waivers sent out. Proceeds to reduce costs per player equally.
- c. Memorial Day parade – team by team basis. Many no longer participate. Coaches can decide.
- d. COVID SOP updates – Jim to review with health department rules and Cleveland Clinic recommendations. As of now, 2020 SOPs are all in place still. Some partner communities will require masks for coaches off field.

21. Price Out Production of Creative Asset Files

- a. Currently we do not have raw asset files (Photoshop, or any vector-based image files) which would make it easy to create new materials for social media, other digital media, or printed materials (e.g. a banner for fundraising events)
- b. Would like to price out cost to create these files, utilizing current logo & font

- c. Or if desired, we could also price out a "refreshed" brand look
 - d. Several in favor; Sean will collect some quotes.
22. Next meeting – not discussed

Meeting Adjourned: 10:07PM